

January 2019 Supplier Compliance Website Updates

Section	Sub-Section	Updated Content
Business Basics		
<ul style="list-style-type: none"> Section 4 	<ul style="list-style-type: none"> PO Violations 	<ul style="list-style-type: none"> Updated Exceeds POs Most Common Cause on the matrix to clarify Nordstrom receives at the Store/SKU level for store packed orders and SKU level for bulk pack orders. Any overage at the SKU level will create an expense offset fee
Hanging Standards		
•	•	•
Ticket Standards		
•	•	•
Packing Standards		
•	•	•
Packaging & Labeling Standards		
•	•	•
Routing Guide		
<ul style="list-style-type: none"> Section 8 	<ul style="list-style-type: none"> Store/DC List Nordstrom.com 	<ul style="list-style-type: none"> Added store 156 to DC 399 and store 538 to 699; removed the notice about a possible UPS strike from cover page Added Ship to Nordstrom DC 399 - LA Local Omni Hub (LOH). Supplier will begin seeing this additional Nordstrom.com Ship to Location on POs beginning in January (see store / ship to mapping above for correct N1*BY and N1*ST); 01/15/19 Section 8, Sub Section Nordstrom.com updated DC 699-Beauty FC to DC 699 Maryland FC as Nordstrom has expanded the FCs scope beyond beauty to include other retail sectors effective January 2019

Notes:

- Item Setup Page - Added link back to full Nordstrom Supplier website at the top and bottom of page; 01/15/19 Updated contact email for Supplier Item Onboarding

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- Expense Offset Policies - Added AP document codes to make it easier for suppliers to identify; 01/08/18 Updated Quality Assurance Offset Fee
- Store Address List - Added store 156 LA Local Omni Hub, suppliers will treat this like any other store
- Vendor Communication: Letter sent out to all suppliers regarding expanded fulfillment supply chain with first of several LOH (Local Omni Hub) store 156 / DC 399 and expanded use Maryland FC (Formerly 699 Beauty FC) of Store 659 / DC 699; please review letter and ensure mapping is updated in your system for these new stores in our fulfillment supply chain: Note: Store 659 is a Nordstrom.com only store and will not appear on the Store Addresses list; it will be found in Section 8 of the Routing Guide. The LOH stores will be on the Store Addresses list as they will eventually service both Brick & Mortar and Nordstrom.com POs
- NRHL AP 101: Added to top bar of website for upcoming changes and requirements for NRHL Accounts Payable invoicing and inquires
- Drop Ship Manual and NRHL Drop Ship Manual: spelling corrections only